



Rental Contract

1945 East La Cresta Drive
Cottonwood Heights,
UT 84121

801-548-1021

Jessica@legacyweddings.us
legacyweddingsutah.com

Bride's Name _____

Type of Event _____

Phone _____ Alt Phone _____

Job Site Address _____

Email _____

Phone _____ Contact _____

Other Name _____

Date of Event _____ Set-up Time _____

Phone _____ Alt Phone _____

Event Time _____ Take Down Time _____

Email _____

How did you hear about us? _____

You have reserved the following:

Color of Table Linens _____

Color of Chair Sashes _____

Billing Address _____

Centerpiece Selection _____

City _____ State _____ Zip _____

Other details: _____

Total Price \$ _____

**Additional Delivery/Pickup
Charge for Out of Area** \$ _____

Floor Clean Up \$ _____

Sales Tax 6.85% \$ _____

Grand Total \$ _____

Notes _____

50% Deposit (required to reserve your date) \$ _____

Balance due one week prior to event \$ _____

A non-refundable 50% deposit is required for the reservation of your order and to reserve your date. The final balance is due on week (7 days) prior to your event. Set-up will not occur if the final payment has not been received by this date. You must schedule a time to meet with our staff at the location of your event at least 14 days prior to the event to discuss your set-up arrangement. If no meeting is scheduled, our staff will determine the set up. All rentals are final after signing contract. There are no refunds for any unused items. All order must be finalized 7 days prior to event. No changes will be allowed.

You are 100% responsible for any missing, lost or damaged rental items, etc. You may be charged after the reception for such items and agree to pay the amount necessary to replace these items. You are 100% liable for any accidents or damage caused to any person(s) or property, etc. Legacy Weddings and Events, LLC will not be liable for any accidents or damaged caused to any person(s) or property.

Legacy Weddings will require approximately 6 hours for set-up and 3 hours for take down of items. During this time the venue must be available and unoccupied.

Acceptance of Contract: *The above pricings, specifications, terms and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.*

Client Signature _____

Date _____

Event Coordinator Signature _____

Date _____